

Proposed admissions policy for community and voluntary controlled schools for the school year 2024/25

All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with an Educational Health and Care Plan that names the school. This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment and for whom a final Educational Health and Care Plan has been issued.

If the number of applications exceeds the Published Admission Number, after the admission of children where the school is named in the Education Health and Care Plan the following oversubscription criteria will apply.

Order of Priority	Notes
Priority Group 1:	
Looked after children, all previously looked after children and children who appear to the Admissions Authority to have been in state care outside of England and cease to be in state care as a result of being adopted.	<p>This applies to all looked-after children, including those who are in the care of another local authority or being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application.</p> <p>In the case of previously looked after children, a copy of the relevant documentation will be required in support of the application.</p>
Previously looked after children are children who were looked after, but ceased to be so because they were adopted¹ or became subject to a child arrangement order² or special guardianship order.	<p>A child is regarded as being in state care outside of England if they were accommodated by a public authority, a religious organisation or any another provider of care whose sole purpose is to benefit society.</p> <p>¹This includes children who were adopted under the Adoption Act 1976 and Children who were</p>

Order of Priority	Notes
	<p>adopted under the Adopted and Childrens Act 2002.</p>
	<p>2Child Arrangement Orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a Child Arrangement Order</p>
<p>Priority Group 2:</p> <p>Children the Authority considers have special social or medical reasons for admission.</p>	<p>We will only consider applications on social or medical grounds if they are supported by a professional recommendation from a doctor, social worker, or other appropriate professional. The supporting evidence should set out the particular social or medical reason(s) why the school in question is the only school which can meet the child's needs and the difficulties that would be caused if the child had to attend another school.</p> <p>Panels of professionally qualified people will consider all applications made under priority group 2.</p>
<p>Priority Group 3 :</p> <p>Children living within the normal area of the school.</p>	<p>Refer to tie break</p>
<p>Priority Group 4:</p> <p>Children of staff at the school.</p>	<p>Priority in this oversubscription criteria is given in either or both of the following circumstances:</p> <ul style="list-style-type: none"> • Where a member of staff has been employed at the school for more than two years at the time when the admission to the school is made,

Order of Priority

Notes


and/or

- the member of staff has been recruited to fill a post at the school for which there is a demonstrable skill shortage.

Priority Group 5:

Children living outside the normal area of the school.

Refer to tie break

 Rate this page

[How would you rate this page?](#)

2024/2025 Co-ordinated Admission Arrangements Primary and Secondary Transfer

Introduction

Under the School Standards and Framework Act 1998, local authorities are required to formulate and determine co-ordinated arrangements for primary and secondary school admissions. These regulations and the School Admissions Code 2021 specify what must be included in the coordinated arrangements.

Our Co-ordinated Admission Arrangements ('the arrangements') provides an open and fair way for considering parental preferences for admission to schools. It applies to all mainstream state funded primary and secondary schools in North Yorkshire who admit children at the 'normal year' of entry, that is at the start of Reception, transferring from an infant to a junior school and at the start of Year 7. The scheme is reviewed annually.

The aim of the arrangements is to ensure that every child living in North Yorkshire, who is due to start at a North Yorkshire primary school, or transfer to junior or secondary school, is offered a single school place on the same day. It aims to ensure that each parental preference is considered equally and parents receive a school place in accordance with their highest ranked preference that is available. This scheme applies to admissions in the normal round but not those that take place in-year. In-year admissions are those made during the school year and applications for admission to age groups other than the normal year of entry.

North Yorkshire Local Authority (LA) will work with Community, Voluntary Controlled, Voluntary Aided, Foundation, Trust primary and secondary schools and Academies including Free Schools within North Yorkshire, to ensure the co-ordinated scheme operates as smoothly as possible for parents and we will work closely with our thirteen neighbouring authorities to ensure admission arrangements are co-ordinated. Our 13 neighbouring admission authorities, Voluntary Aided, Foundation, Trust schools and Academies are listed at Appendix 3 and Appendix 4.

The admission of children with an Education, Health and Care plan are covered by different admission regulations. Following negotiation, if a mainstream school has been named, a place will be allocated for these children before considering other applications.

After consideration of all parental preferences for all schools with reference to the order in which these are ranked, the Local Authority will notify parents living within North Yorkshire of the offer of one school place on behalf of all admission authorities operating within the co-ordinated admissions scheme.

The detailed arrangements and timetables for co-ordinating school admission with the separate arrangements for secondary and primary schools can be found at Addendum 1 and 2.

The arrangements for In Year admissions can be found in a separate document Co-Ordinated admission arrangements 2024-2025 – In Year. This document is also available on our [School Admissions page](#).

The website includes information about:

- The operation of our admissions schemes for all North Yorkshire Community and Voluntary Controlled schools;
- The timescales and timetables for each admission process;
- The number of allocations made at each school in the previous school year;
- The number of schools that were oversubscribed resulting in parental appeals and the numbers and outcome of these appeals. This information about allocations and appeals should help parents to assess realistically their likelihood of obtaining a place at their preferred schools.

Co-ordination

The scheme does not affect the duty of the governing bodies of Academies including Free Schools, Voluntary Aided, Foundation and Trust schools to determine their own admissions policies.

1. We will receive information of children expressing preferences for our Community, Voluntary Controlled, Voluntary Aided, Foundation and Trust Schools and Academies including Free Schools from neighbouring Local Authorities, which we will process as part of our co-ordinated arrangements along with those for North Yorkshire children.

2. Parents requesting literature on Voluntary Aided, Foundation, Trust schools or Academies including Free Schools or non-North Yorkshire schools will be referred to the appropriate school or admissions authority. Where non-North Yorkshire parents complete our form in error, we request that parents submit a further form through their home authority.
3. We will receive complete ranked lists of all preferences from North Yorkshire Voluntary Aided, Foundation, Trust schools and Academies including Free Schools as well as lists from neighbouring Local Authorities of children to whom they can offer places. We will produce lists of children to whom we can offer places at our Community and Voluntary Controlled Schools. We will inform our neighbouring Local Authorities which of their children can and cannot be offered places at any of our schools.
4. Having received information from other admissions authorities, we will allocate places to children living in our area according to the highest ranked preference for which a place is available.
5. Where we cannot meet any of the parental preferences expressed for a North Yorkshire child we will allocate a place at an alternative school with places available after all those listing a preference for the school have first been allocated a place. This may or may not be the local school and may be some distance from their home.
6. Supplementary Information Forms may need to be completed by parents applying for Voluntary Aided primary or secondary schools or Academies including Free Schools.

Admissions Co-ordination 2024/2025

The number of schools as at October 2022:

Secondary

North Yorkshire's co-ordinated admissions scheme applies to one Voluntary Aided Secondary School, 14 Community Secondary schools, 27 Academies, and one Free School UTC.

Primary

One Foundation Primary, 105 Academy, 22 Voluntary Aided Primary Schools, 170 Voluntary Controlled and Community Primary Schools and two Free Schools.

We co-ordinate with four Diocesan Authorities and 13 Neighbouring Authorities.

Online applications for school places can be made by visiting our [School Admissions page](#).

Applying for a Primary, Infant, Junior or Secondary School Place

8. Parents can list up to five schools in order of preference. Parents should consider including their local/catchment school as one of their preferences, because if we are unable to meet a higher preference and their local/catchment school is oversubscribed, we will allocate children a place at the nearest school with places available which may be some distance from their home.
9. If parents name a school other than their catchment area school, they will be responsible for transport under the terms of the Home to School Transport Policy.
10. Any Common Application Form for school places received after the closing date of 31 October 2023 for secondary schools and 15 January 2024 for primary schools will be considered as a late application unless a reason has been provided that is acceptable to us as the admission authority. Late applications whose reasons have been agreed will be considered along with applications received on time.
11. Applications received on or after 1 March 2024 for secondary schools or 16 April 2024 for primary schools will be co-ordinated using the same arrangements and criteria as previous applications. The offer of a school place will be made in accordance with our agreed and published scheme. However, applications received after the first day of the school year will be considered as in-year applications.
12. Any changes of address for secondary school applications received after 30th November 2023 and for primary school applications after 18 February 2024 will not be considered until after the respective national offer day.
13. Changes cannot be made, in respect of preferences, for secondary schools after the 30 November 2023 and to primary applications after 18 February 2024. Any late applications and changes received after these dates will only be processed after the allocations dates of 1 March 2024 for secondary applications and 16 April 2024 for primary applications.
14. No places will be held in reserve for any school.
15. We will contact all parents of North Yorkshire children on 1 March 2024 for Secondary Schools and on the 16 April 2024 for Primary, Infant and Junior Schools, notifying them of the single school place allocated to their child or children.

16. The place offered could be at one of our Community or Voluntary Controlled schools, Voluntary Aided, Foundation, Trust schools or Academies including Free Schools within North Yorkshire or a school in an area served by another Local Authority.

Appeals

17. Where we have been unable to offer a school place listed as a higher preference, parents will be offered the statutory right of appeal against the decision.
18. In such circumstances, the offer email or letter will give the reasons why we have been unable to allocate their other listed preferences. Where the statutory right of appeal is the responsibility of North Yorkshire Local Authority we will inform the parents where the appeal forms can be located on our website.
19. Where the responsibility is that of another admissions authority, we will advise parents to contact them to confirm appeal arrangements.
20. Where the Local Authority has multiple appeals for one school these will be grouped appeals unless the authority decides that this would not be appropriate.
21. Parents refused a place at a North Yorkshire school by their home authority will be informed that they should contact North Yorkshire to discuss the appeals process.
22. The outcome of successful admission appeals will lead to further modifications to the original allocation. These changes must be communicated to other admission authorities (and theirs to us) to enable all authorities to make final adjustments to the allocation.
23. Once appeals have been completed, we will communicate with all the schools within our boundary to ensure that they have a correct and up-to-date allocation list.

Waiting lists

24. A waiting list must be maintained for all oversubscribed Community, Voluntary Controlled, Voluntary Aided, Foundation, Trust Schools and Academies including Free Schools until at least 31 December 2024. Each child added to the waiting list will require the list to be ranked again in line with the school's published oversubscription criteria.
25. The Local Authority requires the governing body of Voluntary Aided, Foundation, Trust Schools and Academies including Free Schools to update us when places become available unless the Local Authority are maintaining the schools waiting list on their behalf. The co-ordination regulations require that any offer of a school place must always be made by the Local Authority.

26. Where places become available they will be allocated from the waiting list in accordance with the published oversubscription criteria. The school admissions team will offer the place to the child at the top of the waiting list. Parents will have five working days to reply before the place is offered to another child. If North Yorkshire Council, after using all advised contact details, is unable to contact a successful applicant to offer a place, the available place will be offered to the next child who qualifies for that place from the waiting list. The Authority will confirm, in writing, that the child has been removed from the waiting list. Should a parent wish for a child(ren) to be placed back on the waiting list they will need to notify the Local Authority in writing. It is the applicant's responsibility to keep the authority informed of updated contact and address details.
27. If a family change address whilst their child is on a waiting list, they will be required to send evidence of the new address. If the change of address affects their child's position(s) on any waiting list(s), then the position will be changed accordingly.
28. Where we are able to offer a place to a non-North Yorkshire child from the waiting list we will liaise with their home authority.

Secondary Transfer Scheme 2024/2025

29. The secondary scheme enables parents living within North Yorkshire whose children are transferring to secondary school to complete a single application either on-line or in paper form.
30. The parents of Year 6 children who will be Year 7 in September 2024 will be informed by letter via their child's primary school that they will need to apply on-line for a school place. They can express up to five preferences for admission to any Community, Voluntary Controlled, Voluntary Aided, Foundation, Trust schools and Academies including Free Schools within both North Yorkshire and neighbouring Local Authority areas, giving reasons for their preferences where appropriate.
31. Parents without internet access will be informed that they will need to contact the admissions team for a paper copy of the common application form to enable them to apply for a school place for their child.
32. Parents will be informed that supplementary information may also be requested by Voluntary Aided, Academies including Free Schools or non-North Yorkshire schools, in order for the school to apply their oversubscription criteria.
33. Common application forms will be required for all transfers at Year 7. Applications for any other year group, apart from the normal year of entry (Year 7) will be dealt with as in-year applications.
34. Parents must return their applications by the closing date of 31 October 2023.

35. Parents will not be allowed to change their preferences after 31 October 2023, without a reason that is acceptable to the admission authority. The final date to accept any change or a late application is 30 November 2023.
36. Parents who wish their children to attend independent schools will be encouraged to tell us. Independent schools are not included in the co-ordinated arrangements. These parents may also wish to apply for a place at a North Yorkshire school.
37. If parents living outside of North Yorkshire enquire about our schools, they will be directed to our website. Parents will be advised to complete a common application form for their home authority.
38. On the common application form, parents will need to provide their child's name and residential address. The address provided must be where the child lives permanently. If residency is split, the address provided should be the place where the child lives for the majority of the school week (Monday to Friday). Confirmation and agreement in writing by both parents will be required.
39. The offer of a single school place will be made on 1 March 2024 and allocation emails will be sent on that date. For those who have completed a paper application or requested a letter, letters will be sent on that date by second-class post.
40. We will offer a place at a North Yorkshire school even if parents have not completed a common application form because we have a duty to ensure a school place is available for every North Yorkshire child.
41. Parents who do not wish to accept a place at a school offered to them must notify the admission authority as soon as possible in writing advising the Local Authority of the alternative provision that is being made. Without this information, the place will remain allocated.
42. The timetable for secondary school admissions is attached at Addendum 1 of this document - the Co-ordinated Admissions Arrangements, Secondary Transfer 2024/2025.

Selection

43. There are three selective grammar schools within North Yorkshire; a Voluntary Aided boys' school, a mixed co-educational school and a girls' school, which has Academy Trust status.
44. If a child is entered for selection testing, parents must make sure that they name the selective school they would like them to attend on the common application form.

Skipton Selection

45. Ermysted's Grammar School is a selective grammar school that offers education to boys aged 11 to 18 who are deemed suitable for a grammar school education in accordance with their selection scheme. Further information about the tests can be obtained direct from the school
46. Skipton Girls' High School is a selective grammar school that offers education to girls aged 11 to 18 who are deemed suitable for a grammar school education in accordance with their selection scheme. Further information about the tests can be obtained direct from the school
47. The governing bodies of Ermysted's Grammar School (Voluntary Aided) and Skipton Girls' High School (Academy Trust) are responsible for applying their own admissions policies and the LA applies the published co-ordinated admissions arrangements on behalf of these schools.
48. The Skipton Academy is a non-selective Academy and Upper Wharfedale School is a non-selective secondary school in a selective area offering education for children aged 11 to 16.

Ripon Selection

49. Places will normally be provided at Outwood Academy Ripon and Ripon Grammar School for children who live in the City of Ripon together with the parishes of Aldfield, Azerley, Bishop Monkton, Bridge Hewick, Burton Leonard, Copt Hewick, Eavestone, Givendale, Grantley, Grewelthorpe, Hutton Conyers, Kirkby Malzeard, Laverton, Lindrick, with Studley Royal and Fountains, Littlethorpe, Markenfield Hall, Markington-with- Wallerthwaite, Newby-with-Mulwith, North Stainley with Sleningford, Sawley, Sharow, Skelding, Skelton, Studley Roger and Winksley.
50. Outwood Academy Ripon is a non-selective Academy in a selective area offering education for children aged 11 to 18. Ripon Grammar School is a selective grammar school that offers an education for children aged 11 to 18. Children can only be admitted to Ripon Grammar School if they have been deemed suitable for a grammar school education, in accordance with the Local Authority selection scheme. The Local Authority administers both the published selection scheme and the allocation of school places at Ripon Grammar School, as it is a community school. The Local Authority will apply the published co-ordinated admission arrangements on behalf of both Outwood Academy Ripon and Ripon Grammar School.
51. All children living and attending schools within the area served by the Ripon schools will be invited to sit the selection tests. Parents will be required to return a reply slip to confirm if they wish their child to sit the test.

Ripon Selection Tests

52. Tests for all forms of selection must be clear and objective and give an accurate reflection of the child's ability or aptitude, irrespective of sex, race or disability. It is for the admission authority to decide the content of the test, providing that the test is a true test of aptitude or ability.
53. The results of these selection tests are used to identify the highest scoring 28 per cent or as close as possible of Year 6 children who live in the Ripon selective area. This procedure sets the cut-off mark in the selective area and sets the standard, which children in Ripon must reach, to be deemed suitable for a grammar school education.
54. For us to consider children who live outside the selective area to be deemed suitable for a grammar school education at Ripon Grammar School they must reach the cut-off mark which is set by the performance of the children who live in the selective area, as explained above.
55. There is no guarantee that children who reach the cut-off mark in the selection tests will be allocated a place at Ripon Grammar School. If the school is oversubscribed with children who are deemed suitable for a grammar school education, places will be allocated using the published oversubscription criteria.
56. The Local Authority ensures that parents are aware that meeting the academic requirements for entry to Ripon Grammar School is not, in itself, a guarantee of a Grammar School place.
57. If a child is refused a place at the school on 1 March 2024, parents will be offered their statutory right of appeal for a place at the school.
58. The School Admissions Code 2021 states that Local Authorities should take all reasonable steps to inform parents of the outcome of selection tests before the closing date for secondary applications on 31 October so as to allow parents time to make an informed decision when selecting their preferences.
59. The LA must ensure that tests are accessible to children with special educational needs and disabilities, having regard to the reasonable adjustments for pupils with a disability required under equalities legislation.

Selection Testing 2024/25

60. Selection testing will take place on Saturday 9 September 2023 and the results of selection testing will be sent out to parents on 11th October 2023.
61. Late tests will take place on designated dates during the year. There will be dates set in January for any children moving into the area or for any children where there is a genuine reason that is agreed by the Local Authority. Any other late tests will take place in April, June and August.

Primary Transfer Scheme 2024/2025

62. The primary scheme enables parents living within North Yorkshire to complete a single application either on-line or in paper form listing up to five preferences for admission to any primary, infant or junior schools within both North Yorkshire and neighbouring Local Authority areas, giving reasons for their preferences where appropriate.
63. Parents without internet access will be able to contact the Local Authority for a common application form to enable them to apply for a primary school place for their child.
64. If parents list a Voluntary Aided school or Academy including Free Schools as a preference the school may request supplementary information in order for them to apply their oversubscription criteria.
65. Parents must return the common application forms by the deadline of 15 January 2024.
66. Parents will not be allowed to change their preferences after 15 January 2024 without a reason that is acceptable to the admission authority.
67. Parents who wish their children to attend an independent school will be encouraged to tell us. Independent schools are not included in the co-ordinated arrangements. These parents may also wish to apply for a place at a North Yorkshire school.
68. If parents living outside of North Yorkshire enquire about our schools they will be directed to the North Yorkshire County Council website. Parents will be advised to complete a common application form for their home authority.
69. On the common application form parents will need to provide their child's name and residential address. The address provided must be where the child lives permanently. If residency is split between two parents, the address used must be the address where the child lives for the majority of the school week (Monday to Friday). Confirmation and agreement in writing from both parents will be required.
70. For primary school applications, where a parent has applied on time, an offer of a school place must be made on the 16 April 2024.
71. Parents who do not wish to accept a place at a school offered to them must notify the admission authority as soon as possible in writing advising the Local Authority of the alternative provision that is being made. Without this information, the place will remain allocated.
72. The timetable for primary school admissions is attached at Addendum 2 of this document - Co-ordinated Admissions Arrangements, Primary Transfer 2024/25

Admission of children below compulsory school age and deferred entry

73. Admission authorities must provide for the admission of all children in the September following their fourth birthday.
74. Where a place is offered at a maintained North Yorkshire school:
- a. that child is entitled to a full-time place in the September following their fourth birthday;
 - b. the child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made; and
 - c. where the parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Admission of children outside their normal age group

75. Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health.
76. Parents of a summer born child, for instance, children born from 1 April to 31 August may also request admission outside their normal age group
77. When such a request is made, the admission authority will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Headteacher and any supporting evidence provided by the parent. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely.
78. Where an admission authority agrees to a request and as a consequence of that decision the child will be admitted to a relevant age group for instance, the age group pupils are normally admitted to the school, the Authority and admission authority will process the application as part of the main admissions round, unless the parental request is made too late to allow this. The determined admission arrangements and application of oversubscription maybe applied.
79. An application will not be given lower priority on the basis that the child is being admitted out of their normal age group.
80. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school, but it is not in their preferred age group

Children of UK service personnel and crown servants

81. For families of service personnel with a confirmed posting, or crown servants returning from overseas, the admission authority will:
- Allocate a place in advance of the family arriving in the area (as long as one is available), provided the application is accompanied by an official letter that declares a relocation date.
 - Use the address at which the child will live when applying their oversubscription criteria, as long as the parents provide some evidence of their intended address. Admissions authorities must use a Unit or quartering address as the child's home address when considering the application against their oversubscription criteria, where a parent requests this.

Applications from outside of England

82. Families moving or returning to North Yorkshire from outside of England can apply for a school place in the normal admission round.
83. Where a school is oversubscribed evidence that a family intend returning or moving to the North Yorkshire such as a copy of flight tickets or travel arrangements will be requested.
84. Where an application is made from another country, and the applicant is not resident in North Yorkshire on the last date for changes and is not able to provide the authority evidence of their return to the area, then the oversubscription criteria for the admission authorities of the preference school will be applied using the current home address
85. It is the responsibility of parents of foreign nationals to check that their children have a right under their UK entry conditions to study at a school before applying for a school place.

North Yorkshire Local Authority Secondary, Community, Voluntary Controlled, Aided, Foundation, Trust Schools and Academies Timetable 2024/2025

Date	Activity
30 June 2023	Closing date for applications to sit the selection tests for children who are not automatically entered for selection.

North Yorkshire Local Authority Secondary, Community, Voluntary Controlled, Aided, Foundation, Trust Schools and Academies Timetable 2024/2025

	Closing date for withdrawal of children who are automatically entered for selection testing.
September 2023	Year 6 letter from the Local Authority sent via child's primary school regarding the secondary application process. Parents without internet access are required to contact the Local Authority for information.
9 September 2023	Selection test date for Ripon Grammar School for entry in September 2024 (Saturday)
12 September 2023	Application round to apply for a secondary school place will open.
11 October 2023	Parents notified of selection test results.
31 October 2023	Closing date for return of secondary Common Application Forms.
24 November 2023	<p>Other local authorities will be notified of details of children expressing preferences for schools in their area</p> <p>Neighbouring Local Authorities to send us details of children in their area who have expressed preferences for schools in North Yorkshire.</p>
24 November 2023	Details of all children who have expressed preferences for North Yorkshire Academies, Voluntary Aided, Foundation and Trust schools sent to the schools for consideration.
30 November	Final date for receipt of any change to a common application form including a change of address
12 January 2024	Information to be returned to us by Voluntary Aided, Foundation and Trust schools on which places they can allocate.

North Yorkshire Local Authority Secondary, Community, Voluntary Controlled, Aided, Foundation, Trust Schools and Academies Timetable 2024/2025

22 January 2024	First round of allocation information sent to other authorities identifying potential offer(s).
26 January 2024	Confirmation of allocations with neighbouring admission authorities including Academies, Voluntary Aided, Foundation and Trust schools.
26 January 2024	Input information from first cycle of exchange of allocation information.
9 February 2024	Second round of allocation information sent to other authorities.
13 February 2024	Input allocation information from second cycle and send final allocation information to other authorities of school place offers to be made.
15 February 2024	Input final allocation preference information and adjustment of school places
28 February 2024	Deadline for publication of admission appeals timetable
1 March 2024	National offer day. Send out allocation information to all parents who applied for a school place. Inform schools of final allocation.
15 March 2024 to 31 August 2024	The start of manual adjustments to the allocation and communication of those results to other authorities.
April 2024 to July 2024	Statutory admission appeals are heard. These dates may vary.
31 December 2024	Closure of waiting lists for all community and voluntary controlled schools. For information regarding own admission authority schools please contact the schools direct.

North Yorkshire Local Authority - Timetable 2024/2025 for Primary Community, Voluntary Aided, Voluntary Controlled, Foundation Schools

Date	Activity
12 September 2023	Information for parents available on the NYCC website for North Yorkshire parents. Parents without internet access to contact the LA for information.
12 October 2023	Application round to apply for a primary school place will open
15 January 2024	Closing date for the return of Common Application Forms.
2 February 2024	<p>Other local authorities will be notified of details of children expressing preferences for schools in their area. Neighbouring LAs to send us details of children in their area who have expressed preferences for schools in North Yorkshire (depending on their timetables).</p> <p>The admission authorities of North Yorkshire voluntary aided, foundation and academies and academy trust schools will be sent details of the preferences received for their schools.</p>
18 February 2024	Final day for receipt of any change of preference to an application including a change of address
26 February 2024	The admission authorities of North Yorkshire voluntary aided, foundation, academies and academy trust schools confirm the prioritisation of applicants.
28 February 2023	Deadline for publication of the admission appeals timetable

North Yorkshire Local Authority - Timetable 2024/2025 for Primary Community, Voluntary Aided, Voluntary Controlled, Foundation Schools

8 March 2024	Send first round of allocation information to other authorities identifying potential offer(s).
15 March 2024	Input information from first cycle of exchange of allocation information.
22 March 2024	Send second allocation cycle information to other authorities
29 March 2024	Input preference information from second cycle and send final allocation information to other authorities.
16 April 2024	National offer day. Applicants notified of the school place they have allocated for their child
1 May 2024 to 31 August 2024	Manual adjustments to allocation and communicating those results to other authorities.
June to July 2024	Statutory admission appeal hearings. These dates may vary
31 December 2024	Closure of waiting lists for all community and voluntary controlled schools. For information regarding own admission authority schools please contact the schools direct.

Primary Academy, Free Schools and Foundation Schools

Ainderby Steeple CE Primary

Station Lane, Morton on Swale, Northallerton, DL7 9QR

Tel: [01609 773519](tel:01609773519)

Airy Hill Primary School

Waterstead Lane, Whitby, YO21 1PZ

Tel: [01947 602688](tel:01947602688)

Alanbrooke Academy

Alanbrooke Barracks, Topcliffe, Thirsk, YO7 3SF

Tel: [01845 5774754](tel:018455774754)

All Saints Catholic

Green Lane, Thirsk, YO7 1NB

Tel: [01845 523058](tel:01845523058)

All Saints C of E Primary School

Kirkby Overblow, Harrogate, HG3 1HD

Tel: [01423 872491](tel:01423872491)

Appleton Roebuck Primary School

Main Street, Appleton Roebuck, York, YO23 7DN

Tel: [01904 501906](tel:01904501906)

Askwith Community Primary School

Askwith, Otley, North Yorkshire, LS21 2HX

Tel: [01943 462896](tel:01943462896)

Aspin Park Academy

Wetherby Road, Knaresborough, North Yorkshire, HG5 8LQ

Tel: [01423 863920](tel:01423863920)

Barton CE Primary School

Silver Street, Barton, Richmond, North Yorkshire DL10 6LJ

Tel: [01325 377246](tel:01325377246)

Bilton Grange CP School

Bilton Lane, Harrogate, HG1 3BA

Tel: [01423 502375](tel:01423502375)

Braeburn Primary and Nursery Academy

Eastfield, Scarborough, YO11 3LG

Tel: [01723 582616](tel:01723582616)

Brayton CE Primary School

Brayton Lane, Brayton, Selby, YO8 9DZ

Tel: [01757 704308](tel:01757704308)

Brotherton and Byram Community Primary School

Low Street, Brotherton, Knottingley, West Yorkshire, WF11 9HQ

Tel: [01977 672676](tel:01977672676)

Camblesforth Community Primary Academy

Mill Lane, Camblesforth, Selby, North Yorkshire, YO8 8HW

Tel: [01757 618249](tel:01757618249)

Cambrai Primary School

Catterick Road, Catterick Garrison, DL9 4QP

Tel: [01325 376719](tel:01325376719)

Carlton Miniott Primary Academy

Carlton Miniott, Thirsk, YO7 4NJ

Tel: [01845 522088](tel:01845522088)

Carlton Primary School

Townend Avenue, Carlton, Goole, DN14 9NR

Tel: [01405 860736](tel:01405860736)

Carnagill Primary School

Leadmill Estate, Catterick Garrison, DL9 3HN

Tel: [01748 833622](tel:01748833622)

Castleton Primary School

38 High Street, Castleton, Whitby, YO21 2DA

Tel: [01287 660496](tel:01287660496)

Coppice Valley Primary School

Knapping Hill, Harrogate, North Yorkshire, HG1 2DN

Tel: [01423 563760](tel:01423563760)

Croft Church of England Primary School

South Parade, Croft-On-Tees, Darlington, DL2 2SP

Tel: [01325 720528](tel:01325720528)

Dacre Braithwaite CE VA Primary School

Braithwaite, Harrogate, HG3 4AN

Tel: [01423 780285](tel:01423780285)

East Cowton CE Primary School

East Cowton, Northallerton, North Yorkshire, DL7 0BD

Tel: [01325 378347](tel:01325378347)

East Whitby Primary Academy

Stainsacre Lane, Whitby, North Yorkshire YO22 4HU

Tel: [01947 895369](tel:01947895369)

Escrick CE Primary School

Carr Lane, Escrick, York, YO19 6JQ

Tel: [01904 728570](tel:01904728570)

Filey CE Infant and Nursery Academy

Padbury Avenue, Filey, YO14OBA

Tel: [01723 513077](tel:01723513077)

Forest of Galtres Anglican/Methodist Primary School

Station Lane, Shipton by Beningbrough, York, YO30 1AG

Tel: [01904 470272](tel:01904470272)

Fountains CE Primary School

Grantley, Ripon, HG4 3PJ

Tel: [01765 620631](tel:01765620631)

Friarage Community Primary

Longwestgate, Scarborough, YO11 1QB

Tel: [01723 374244](tel:01723374244)

Glaisdale Primary School

Glaisdale, Whitby, YO21 2PZ

Tel: [01947 897218](tel:01947897218)

Great Smeaton Academy Primary School

Great Smeaton, Northallerton DL6 2EQ

Tel: [01609 881349](tel:01609881349)

Greatwood Primary School

Pinhaw Road, Skipton, BD23 2SJ

Tel: [01756 793609](tel:01756793609)

Grewelthorpe CE Primary

Cross Hills, Grewelthorpe, Ripon, HG4 3BH

Tel: [01765 658287](tel:01765658287)

Hampsthwaite CE Primary

Church Lane, Hampsthwaite, Harrogate, North Yorkshire, HG3 2EZ

Tel: [01423 771336](tel:01423771336)

Harrogate Bilton Grange CP School

Bilton Lane, Harrogate, HG1 3BA

Tel: [01423 502375](tel:01423502375)

Hawes Primary School

Town Head, Hawes, North Yorkshire DL8 3RQ

Tel: [01969 667308](tel:01969667308)

Helmsley Community Primary School

Carlton Lane, Helmsley, YO62 5HB

Tel: [01439 770783](tel:01439770783)

Holy Trinity CE Infant

Trinity Lane, Ripon, HG4 2AL

Tel: [01765 602858](tel:01765602858)

Holy Trinity CE Junior

Church Lane, Ripon, HG4 2ES

Tel: [01765 602858](tel:01765602858)

Hookstone Chase Primary School

Hookstone Chase, Harrogate North Yorkshire, HG2 7DJ

Tel: [01423 886026](tel:01423886026)

Keeble Gateway Academy

Sowerby, Thirsk, YO7 3HF

Tel: [01845 448227](tel:01845448227)

Kellington Primary School

Roall Lane, Kellington, Goole, DN14 0NY

Tel: [01977 661127](tel:01977661127)

Kirk Fenton CE Primary School

Main Street, Church Fenton, Tadcaster, LS24 9RF

Tel: [01937 557228](tel:01937557228)

Kirkby Fleetham CE Primary School

Kirkby Fleetham, Northallerton, North Yorkshire DL7 0SA

Tel: [01609 748431](tel:01609748431)

Kirkbymoorside Community Primary School

Westfields, Kirkbymoorside, YO62 6AG

Tel: [01751 431517](tel:01751431517)

Knaresborough St Johns

Stockwell Road, Knaresborough, HG5 0JN

Tel: [01423 863265](tel:01423863265)

Knayton Church of England Academy

Stockton Road, Knayton, Thirsk, YO7 4AN

Tel: [01845 537291](tel:01845537291)

Lealholm Primary School

Lealholm, Whitby, YO21 2AQ

Tel: [01947 897401](tel:01947897401)

Leyburn Primary School

Wensleydale Avenue, Leyburn, North Yorkshire DL8 5SD

Tel: [01969 623187](tel:01969623187)

Lothersdale Primary School

Lothersdale, Keighley, West Yorkshire, BD20 8HB

Tel: [01535 632510](tel:01535632510)

Malton Primary Academy

Highfield Road, Malton, YO17 7DB

Tel: [01653 692582](tel:01653692582)

Marton cum Grafton CE

Reas Lane, Marton Cum Grafton, Boroughbridge, York, YO51 9QB

Tel: [01423 322355](tel:01423322355)

Meadowside Primary Academy

Halfpenny Lane, Knaresborough, North Yorkshire, HG5 0SL

Tel: [01423 866207](tel:01423866207)

Monk Fryston CE Primary School

Chestnut Green, Monk Fryston, Leeds, LS25 5PN

Tel: [01977 682388](tel:01977682388)

New Park Primary Academy

Skipton Road, Harrogate North Yorkshire HG1 3HF

Tel: [01423 503011](tel:01423503011)

Newby and Scalby Primary School

The Green, Newby, Scarborough, YO12 5JA

Tel: [01723 365686](tel:01723365686)

North Rigton CE Primary School

Hall Green Lane, North Rigton, Leeds LS17 0DW

Tel: [01423 734540](tel:01423734540)

Nun Monkton Primary Foundation School

The Green, Nun Monkton, York, YO26 8ER

Tel: [01423 330313](tel:01423330313)

Oakridge Community Primary School

Coronation Avenue, Hinderwell, Saltburn-by-Sea, TS13 5HA

Tel: [01947 840255](tel:01947840255)

Oatlands Infant School

Hookstone Road, Harrogate, North Yorkshire, HG2 8BT

Tel: [01423 871036](tel:01423871036)

Oatlands Community Junior School

Beechwood Grove, Harrogate, North Yorkshire, HG2 8QP

Tel: [01423 872827](tel:01423872827)

Outwood Primary Academy Greystone

Greystone, Quarry Moor Lane, Ripon, HG4 1RW

Tel: [01765 603481](tel:01765603481)

Outwood Primary Academy Alne

Main Street, Alne, York, YO61 1RT

Tel: [01347 838427](tel:01347838427)

Pannal Primary School

Pannal Green, Pannal, Harrogate North Yorkshire, HG3 1LH

Tel: [01423 872407](tel:01423872407)

Ravensworth CE Primary School

Ravensworth, Richmond, North Yorkshire DL11 7ET

Tel: [01325 718375](tel:01325718375)

Richard Taylor Church of England Primary School

Bilton Lane, Harrogate, North Yorkshire, HG1 3DT

Tel: [01423 886026](tel:01423886026)

Rillington Primary School

High Street, Rillington, Malton, YO17 8LA

Tel: [01944 758402](tel:01944758402)

Riverside School Tadcaster

Wetherby Road, Tadcaster, LS24 9JN

Tel: [01937 832899](tel:01937832899)

Roeccliffe CE Primary School

Roeccliffe, Boroughbridge, YO51 9LY

Tel: [01423 322032](tel:01423322032)

Roseberry Academy

Roseberry Crescent, Great Ayton, Middlesbrough, Cleveland, TS9 6EP

Tel: [01642 722883](tel:01642722883)

Rossett Acre Primary School

Pannal Ash Road, Harrogate HG2 9PH

Tel: [01423 561579](tel:01423561579)

Sacred Heart Catholic Primary School - a Catholic voluntary academy
Broomfield Avenue, Northallerton, DL7 8UL

Tel: [01609 780971](tel:01609780971)

Saxton CE Primary School
Dam Lane, Saxton, Tadcaster, LS24 9QF

Tel: [01937 557396](tel:01937557396)

Selby Community Primary School
Flaxley Road, Selby, North Yorkshire YO8 4DL

Tel: [01757 702464](tel:01757702464)

Sherburn Hungate Primary School
North Crescent, Sherburn-in-Elmet, Leeds, LS25 6DD

Tel: [01977 682434](tel:01977682434)

Sinnington Community Primary School
Friars Hill, Sinnington, York, YO62 6SL

Tel: [01751 431725](tel:01751431725)

Skipton Parish Church of England Primary School
Brougham Street, Skipton, BD23 2ES

Tel: [01756 793314](tel:01756793314)

South Milford Primary School
Sand Lane, South Milford, Leeds, LS25 5AU

Tel: [01977 682359](tel:01977682359)

South Otterington Church of England

Primary School, South Otterington, Northallerton, DL7 9HD

Tel: [01609 776273](tel:01609776273)

Sowerby Primary Academy

Topcliffe Road, Thirsk, YO7 1RX

Tel: [01845 523037](tel:01845523037)

St Benedict's Catholic Primary School - a Catholic voluntary academy

Back Lane, Ampleforth, York, YO62 4DE

Tel: [01439 788340](tel:01439788340)

St George's Catholic Primary School - a Catholic voluntary academy

Overdale

Eastfield, Scarborough, YO11 3RE

Tel: [01723 583535](tel:01723583535)

St Hedda's Catholic Primary School, a Catholic Voluntary Academy

Egton Bridge, Whitby, YO21 1UX

Tel: [01947 895361](tel:01947895361)

St Joseph's Catholic Primary School Harrogate, A Voluntary Academy

Coppice Rise, Harrogate, North Yorkshire, HG1 2DP

Tel: [07866650126](tel:07866650126)

St Joseph's Catholic Primary School - a Catholic voluntary academy

Swainsea Lane, Pickering, YO18 8AR

Tel: [01423 562650](tel:01423562650)

St Mary's Catholic Primary, A Voluntary Academy

Baffam Lane, Selby, YO8 9AX

Tel: [01757 706616](tel:01757706616)

St Mary's Primary School Knaresborough, A Voluntary Catholic Academy
Tentergate Road, Knaresborough, North Yorkshire, HG5 9BG

St Mary's Catholic Primary School - a Catholic voluntary academy
Highfield Road, Malton, YO17 7DB

Tel: [01653 692274](tel:01653692274)

St Mary's Catholic Primary School - a Catholic voluntary academy
Cross Lanes, Richmond, DL10 7DZ

Tel: [01748 822365](tel:01748822365)

St Peter's Church of England Primary School
Belford Road, Harrogate North Yorkshire, HG1 1JA

Tel: [01423 569684](tel:01423569684)

St Peter's Catholic Primary School - a Catholic voluntary academy
North Leas Avenue, Scarborough, YO12 6LX

Tel: [01723 372720](tel:01723372720)

St Robert's Catholic Primary School, A Voluntary Academy
Ainsty Road, Harrogate, HG1 4AP

Tel: [01423 504730](tel:01423504730)

St Stephen's Catholic Primary School and Nursery, A Voluntary Academy
Gargrave Road, Skipton, North Yorkshire, BD23 1PJ

Tel: [01756 668395](tel:01756668395)

Stakesby Primary Academy
Byland Road, Whitby, YO21 1HY

Tel: [01947 820231](tel:01947820231)

Starbeck Primary Academy

High Street, Starbeck, Harrogate, HG2 7LL

Tel: [01423 884780](tel:01423884780)

Staynor Hall Primary Academy

Staynor Link, Selby, YO8 8GE

Tel: [01757 681334](tel:01757681334)

Stokesley Primary School

No. 5 Springfield, Stokesley, Middlesbrough, TS9 5EW

Tel: [01642 711071](tel:01642711071)

Tadcaster Primary Academy

Grange Avenue, Tadcaster, LS24 8AN

Tel: [01937 833795](tel:01937833795)

Thomas Hinderwell Primary Academy

Seamer Road, Scarborough, North Yorkshire, YO12 4HF

Tel: [01723 373110](tel:01723373110)

Thornton Dale CE Primary School

Castle Close, Thornton Dale, Pickering, North Yorkshire, YO18 7TW

Tel: [01751 474345](tel:01751474345)

Tockwith CE Primary School

Southfield Lane, Tockwith, York, YO26 7RP

Tel: [01423 358375](tel:01423358375)

Topcliffe C of E Academy

School Lane, Topcliffe, Thirsk, North Yorkshire YO7 3RG

Tel: [01845 577412](tel:01845577412)

Trinity Academy Eppleby Forcett

Eppleby, Richmond, DL11 7AY

Tel: [01325 718298](tel:01325718298)

Trinity Academy Middleton Tyas

Kneeton Lane, Middleton Tyas, Richmond, DL10 6SF

Tel: [01325 377285](tel:01325377285)

Trinity Academy Richmond

Frances Road, Richmond, DL10 4NF

Tel: [01748 822104](tel:01748822104)

West Cliff Primary School

Church Square, Whitby, YO21 3EG

Tel: [01947 602510](tel:01947602510)

Western Primary School

Cold Bath Road, Harrogate, North Yorkshire, HG2 0NA

Tel: [01423 502737](tel:01423502737)

Willow Tree Primary School

Wetherby Road, Harrogate, HG2 7SG

Tel: [01423 883551](tel:01423883551)

Voluntary Aided, Academies, and Free secondary schools are listed below:

Academies / Free Secondary Schools

Barlby High School

York Road, Barlby, Selby, North Yorkshire, YO8 5JP

Tel: [01757 706161](tel:01757706161)

Rodillian (Brayton) Academy

Doncaster Road, Selby, YO8 9QS

Tel: [01757 707731](tel:01757707731)

Ebor Academy

Filey, Muston Road, Filey, North Yorkshire, YO14 0HG

Tel: [01723 512354](tel:01723512354)

George Pindar Community Sports College

Eastfield, Scarborough, YO11 3LX

Tel: [01723 582194](tel:01723582194)

Graham School

Woodlands Drive, Scarborough, YO12 6QW

Tel: [01723 366451](tel:01723366451)

Harrogate Grammar School

Arthurs Avenue, Harrogate, HG2 0DZ

Tel: [01423 531127](tel:01423531127)

Harrogate High School

Ainsty Road, Harrogate, HG1 4AP

Tel: [01423 548800](tel:01423548800)

Holy Family Catholic High School, A Voluntary Academy

Longhedge Lane, Carlton, Goole, DN14 9NS

Tel: [01405 860276](tel:01405860276)

Lady Lumley's School

Swainsea Lane, Pickering, YO18 8NG

Tel: [01751 472846](tel:01751472846)

Northallerton School and Sixth Form College

Grammar School Lane, Northallerton, DL6 1DD

Tel: [01609 773340](tel:01609773340)

Norton College

Langton Road, Norton, Malton, YO17 9PT

Tel: [01653 693296](tel:01653693296)

Outwood Academy Easingwold

York Road, Easingwold, York, YO61 3EF

Tel No: [01347 821451](tel:01347821451)

Outwood Academy Ripon

Ripon Clothierholme Road, Ripon, HG4 2DE

Tel: [01765 604564](tel:01765604564)

Richmond School

Darlington Road, Richmond, North Yorkshire, DL10 7BQ

Tel: [01748 850111](tel:01748850111)

Rossett School

Green Lane, Harrogate, HG2 9JP

Tel: [01757 707731](tel:01757707731)

Ryedale School

Gale Lane, Nawton, York, YO62 7SL

Tel: [01439 771665](tel:01439771665)

Scalby School

Fieldstead Crescent, Newby, Scarborough, North Yorkshire, YO12 6TH

Tel: [01723 362301](tel:01723362301)

Sherburn High School

Garden Lane, Sherburn-In-Elmet, Leeds, LS25 6AS

Tel: [01977 682442](tel:01977682442)

Skipton Girls' High School

Gargrave Road, Skipton North Yorkshire, BD23 1QL

Tel: [01756 707600](tel:01756707600)

South Craven School

Holme Lane, Cross Hills, Keighley West Yorkshire, BD20 7RL

Tel: [01535 632861](tel:01535632861)

St Aidan's C of E High School

Oatlands Drive, Harrogate, North Yorkshire, HG2 8JR

Tel: [01423 885814](tel:01423885814)

St Augustine's Catholic School - a Catholic voluntary academy

Sandybed Lane, Stepney Hill, Scarborough, YO12 5LH

St Francis Xavier School - a Joint Catholic and Church of England Voluntary Academy

Darlington Road, Richmond, DL10 7DA

Tel: [01748 823414](tel:01748823414)

St John Fisher Catholic High

Hookstone Drive, Harrogate, HG2 8PT

Tel: [01423 887254](tel:01423887254)

Stokesley School

Station Road, Stokesley, Middlesbrough, TS9 5AL

Tel: [01642 710050](tel:01642710050)

Tadcaster Grammar School

Toulston, Tadcaster, LS24 9NB

Tel: [01937 833466](tel:01937833466)

The Skipton Academy

Gargrave Road, Skipton, BD23 1UQ

Tel: [01756 792965](tel:01756792965)

Scarborough University Technical College

Ashburn Rise, Scarborough, YO11 2JW

Tel: [01723 821621](tel:01723821621)

Voluntary Aided Secondary Schools

Ermysted's Grammar School

Gargrave Road, Skipton BD23 1PL

Tel: [01756 792186](tel:01756792186)

Neighbouring Local Authorities

Our 13 neighbouring admission authorities:

Bradford

Pupil Access Manager

Education Bradford

Future House, Bolling Road, Bradford, BD4 7EB

Tel: [01274 385604](tel:01274385604)

Cumbria

Corporate Director – Pupils Services

5 Portland Square, Carlisle, CA1 1PU

Tel: [01228 606877](tel:01228606877)

Darlington

Pupils' Information Service

Town Hall, Feethams, Darlington, DL1 5QT

Tel: [01325 380651](tel:01325380651)

Doncaster

Director of Education and Culture

Admissions and Pupil Services

The Council House, College Road, Doncaster, DN1 3AD

Tel: [01302 737204](tel:01302737204) or [01302 727234](tel:01302727234)

Durham

School Admissions

Education Offices, County Hall, Durham, DH1 5UJ

Tel: [0191 383 3115](tel:01913833115)

East Riding of Yorkshire

Admissions Team

Pupils, Family & Adult Services

County Hall, Beverley, HU17 9BA

Tel: [01482 392130](tel:01482392130) or [01482 392131](tel:01482392131) or [01482 392132](tel:01482392132)

Lancashire

Director of Education

PO Box 61, County Hall, Preston, PR1 0LD

Tel: [01772 254868](tel:01772254868)

Leeds

Admissions & Transport Team

Leeds Education, 10th Floor West, Merrion House, Leeds, LS2 8DT

Tel: [0113 2475729](tel:01132475729)

Middlesbrough

Corporate Director, Families and Learning

Middlesbrough Council, PO Box 69, First Floor, Vancouver House, Gurney Street,
Middlesbrough, TS1 1 EL

Tel: [01642 728092](tel:01642728092)

Redcar and Cleveland

School Admissions

Redcar and Cleveland Borough Council, Council Offices, PO Box 83, Kirkleatham Street,
Redcar, TS10 1YA

Tel: [01642 444108](tel:01642444108)

Stockton on Tees

School Admissions

Stockton-on-Tees, Borough Council, PO Box 228, Municipal Buildings, Church Road,
Stockton on Tees, TS18 1XE

Tel: [01642 526605](tel:01642526605)

Wakefield

School Admissions

County Hall, Wakefield, WF1 2QL

Tel: [01924 305616](tel:01924305616) or [01924 305617](tel:01924305617)

City of York

School Services

Children, Education and Communities City of York Council

West Offices, Station Rise, York YO1 6GA

Tel: [01904 551554](tel:01904551554)



Rate this page

[How would you rate this page?](#)

School Admission Arrangements for the School Year 2024/25: Report of the Corporate Director – Children and Young People's Service

North Yorkshire County Council Executive, 24 January 2023

1.0 Purpose of Report

1.1 To seek views from Members on the response to the proposed admission arrangements for Community and Voluntary Controlled schools for the school year 2024/25, and to seek approval for recommendation to us for determination.

2.0 Background

2.1 As the Admission Authority for all Community and Voluntary Controlled schools in North Yorkshire, the local authority consults annually on admission arrangements. The local authority is currently required to determine its admission arrangements, which includes admissions policy and admission numbers, annually by 28 February each year. When changes are proposed to admission arrangements, all admission authorities must consult by 31 January. Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every seven years, even if there have been no changes during that period.

2.2 Consultation must last for a minimum of six weeks and take place between 1 October and 31 January in the determination year. This means that schools are consulted in the autumn term each year for admissions nearly two years later. The process is therefore, based to some degree on schools' best estimates of the numbers of requests for places informed by the local authority's forecasting model, which takes into account the patterns of parental preference over the years. Since we are the only body that may determine the matter, it falls to us in February each year.

2.3 The Education (Relevant Areas for Consultation on Admission Arrangements) Regulations 1999 (SI 1999 No. 124) require local authorities to determine relevant areas for consultation on admission arrangements. The relevant areas for schools maintained by ourselves are as follows:

For Community and Voluntary Controlled Schools, the relevant area for consultation is the entire County of North Yorkshire, plus the City of York and the area of Bradford Metropolitan Authority served at secondary level by South Craven School.

For Voluntary Aided, Foundation, Trust Schools and Academies the relevant area for consultation is North Yorkshire County Council and admission authorities within a radius of 3 miles of the school, including admission authorities in neighbouring local authority areas.

It is proposed that relevant areas for consultation remain unchanged.

2.4 Consultation has taken place with the headteachers and governors of three Nursery Schools, 300 Primary schools (90 Community, 80 Voluntary Controlled (VC), 21 Voluntary Aided (VA), 85 Converter Academy Schools, 21 Sponsored Academy schools, two Free Schools and one Foundation Trust). The local authority also consulted 43 Secondary schools (14 are Community, one Voluntary Aided (VA), 19 Converter Academy Schools 8 Sponsored Academy Schools and one Free School), parents and other groups in the local area, the 13 neighbouring authorities, and with the relevant diocesan authorities. The consultation took place between 20 October and 9 December 2022 and was published on our website; all schools are asked to display a poster promoting the consultation providing a link to the consultation and giving details of how to obtain a hard copy of the consultation documents.

2.5 At the closing date of 9 December 2022 a total of 241 responses had been submitted. The majority of responses were from schools and in respect of their published admission numbers. Any Member wishing to see the detail of a response from a school in their area may do so by [contacting us](#).

2.6 Schools were asked to express their agreement or otherwise with the proposals relating to their own proposed Published Admission Number (PAN), the proposed admissions policy for local authority maintained, Community and Voluntary Controlled schools, the proposed admissions policy for local authority maintained Nursery schools and classes, pre-reception classes and pre-schools under school governance.

In addition, they had the opportunity to make any other comments. Not all school respondents commented on every proposal within the consultation.

2.7 As in previous consultations it has been seen that many consultees simply respond to the agree/disagree questions. In an effort to encourage greater interaction with the wider range of consultees, all respondents were asked to put forward comments on any aspect of the consultation.

2.8 There are three key areas to the consultation, details of which are set out below:

3.0 Admission Policy

3.1 Admissions policy (criteria for determining admissions where schools are oversubscribed):

The proposed admission policy for local authority maintained community and voluntary controlled schools, and the proposed policy for nursery schools and schools with nursery and pre-reception classes have been updated to reflect the relevant dates.

3.2 Responses to the proposed Admission Policy for Community and Voluntary Controlled Schools.

Of the 241 schools who responded in relation to their published admission number, no comments from schools were received regarding our proposed policy.

One member of the public responded regarding the inclusion of an additional oversubscription criterion in relation to children attending a feeder nursery attached to a school and that they be given a higher priority, they commented:

"I would like to propose an amendment to the priority ranking that is applied when allocating primary school places. Currently, the priority ranking makes no allowance for if a child is already attending a nursery that is associated with / part of a primary school. I suggest this is changed and propose that children attending a nursery associated with a school should be given a high priority for attending that primary school. I propose this because I believe that children benefit significantly from attending a stable environment with the same friends and the same staff. I believe this is particularly true for children who will be starting primary school in 2024/25, due to the impact that the Covid pandemic had on their early years."

Within the School Admissions Code there is the option for an admission authority to give priority to children attending a school's nursery provision and also to feeder schools.

Not all primary schools have a nursery. If the suggestion were adopted then parents would potentially have priority for two schools, one based on their home address and another based on the nursery that their child attends. Therefore, schools without a nursery may be adversely affected through inclusion of this criterion.

If the Authority were to propose this as an oversubscription criterion, then consideration would also need to be given to having feeder schools as a criterion applicable at the point of transfer for junior / secondary schools. It is of note that some parents already choose for their child to attend a school or nursery that is some distance from their home address. This would be likely to increase if feeder schools were to be included within the junior / secondary oversubscription criteria, and a negative impact on the popularity of certain infant / primary schools across the county can be foreseen.

Officers fully understand the point that the respondent makes but consider that a child's home address should be held as the key factor rather than the school or nursery that a child attends, and therefore no change to the proposed arrangements has been made.

3.3 Responses to the proposed Admission Policy for Nursery Schools, Schools with Nursery and Pre-reception classes. A total of 241 schools responded. No comments were received regarding the proposed policy.

4.0 Published Admission Numbers (PAN)

4.1 The proposed Published Admission Numbers (PAN's) for 2024/25 are attached at appendices 4 and 5. We set the admission limits of Community and Voluntary Controlled schools in consultation with the governing body of the school.

4.2 An own admission authority school (Voluntary Aided, Foundation, Trust Schools, Academies or Free Schools) is not required to include a proposal to increase or keep the same admission number in any consultation on admission arrangements. Conversely, all admission authorities must consult if they propose a decrease in PAN. As the admission authority for a community or voluntary controlled school the local authority must consult the governing body of each school whether it proposes to increase, decrease or keep the same admission number. Community and Voluntary

Controlled schools have the right to object to the Schools Adjudicator if the Published Admission Numbers set for them is lower than they would wish.

4.3 The Authority has consulted with the governing bodies of all community and voluntary controlled schools as part of this annual consultation process. There are 184 Community and Voluntary Controlled schools of which 136 agreed, five requested a Published Admission Numbers change and 43 schools didn't respond. The Authority has been able to agree the request of all five schools who requested a change.

4.4. The local authority is responsible for school place planning across the whole of the county and must ensure that there are sufficient school places for every child of statutory school age. This means that schools cannot be considered in isolation, and the wider impact of any change in admission numbers must be taken into consideration.

5.0 Co-ordinated Admission Arrangements

5.1 All admission authorities must participate in co-ordination and provide the local authority with the information it needs to co-ordinate admissions for the normal admission rounds by the dates agreed within the scheme.

The dates have been updated to reflect the [academic year 2024/2025](#).

There is no longer a mandatory requirement for local authorities to undertake in-year co-ordination for schools for which we are not the admission authority. We can however coordinate in year admissions with the agreement of the relevant admission authorities.

5.2 It is proposed that within North Yorkshire the local authority will continue to co-ordinate in-year admissions for all community and voluntary controlled schools. In order for the scheme to operate effectively across all schools, including own admission authority schools, it is proposed that the local authority will also continue to co-ordinate in-year admissions on behalf of the governing bodies of own admission authority schools which elect to be party to the scheme.

The In Year Co-ordinated Admission Arrangements Scheme (Appendix 1a) proposes the retention of in-year co-ordination of admissions by the local authority including own admission authority schools

5.3 The School Admissions Code 2021 states that 'local authorities must, on request, provide information to a parent about the places still available in all schools within its area. Any parent can apply for a place for their child at any time to any school outside the normal admission round.

5.4 Own admission authority schools must, on receipt of an in-year application, notify the local authority of both the application and its outcome, to allow the local authority to keep up to date figures on the availability of places in the area.

5.5 Of the 241 school respondents, no schools made comment in respect of the proposed arrangements. No responses have been received from any of North Yorkshire's neighbouring local authorities.

6.0 General comments

6.1 All schools were given the opportunity to submit any general comments in relation to the consultation, the majority of schools did not do so.

7.0 Legal implications

7.1 The consultation on proposed admissions arrangements for 2024/25 is in accordance with the requirements of the School Admissions Code 2021 and associated legislation. Failure to comply with admission arrangements as determined can lead to challenge by way of objections to the Schools Adjudicator or complaints to the Local Government Ombudsman.

7.2 The authority has considered that if the recommendations are accepted they have universal application, and therefore no adverse impacts upon any person or groups who have protected characteristics under the Equality Act 2010.

8.0 Recommendations

8.1 That the proposed Admission Arrangements for 2024/2025 be recommended to us for approval on 22 February 2023 include:

- the proposed co-ordinated admission arrangements appendix 1
- the proposed co-ordinated in year admission arrangements appendix 1a
- the proposed admission policy for community and voluntary controlled schools appendix 2

- the proposed admission policy for nursery schools, schools with nursery classes and pre-reception classes, appendix 3
- the proposed published admission numbers (PAN's) for community and voluntary controlled schools as shown in appendices 4(Primary) and 5 (Secondary)


Stuart Carlton

Corporate Director – Children and Young People's Service

County Hall, Northallerton

January 2023

Authors of report: Lisa Herdman, Lead for Admissions

 Rate this page

[How would you rate this page?](#)